

Policies

Chapter Policies, Bylaws and Standing Rules *These Polices, Bylaws and Standing Rules shall not override any policies, Bylaws and Standing Rules set by National Office. Chapter Policies, Bylaws and Standing Rules shall be reviewed/modified as deemed necessary by the Chapter or its officers. Revised 2021*

POLICY #1: The chapter will pay the *expenses of the **Elected Chapter Representative(s) to the National Conventions. **(Chapter Representative for National Conference will be the incoming President, in the event that she is unable to attend a Representative will be chosen by the Board from willing candidates – In order to be eligible as a Representative the member(s) must have attended either a Region Fall Conference OR Forum prior to being nominated.

*Expenses are as follows:

- Transportation to and from Conference City
- Registration Fee
- The Chapter Representative(s) share of the room charges

POLICY #2: The Chapter follows the National Credit Card/Debit Card/EFT Policy and Use Agreement.

POLICY #3: The Chapter will pay the *expenses of the President to Region Forum and to Fall Conference.

*Expenses are as follows:

- Transportation to and from Regional Forum and to Fall Conference city
- Registration Fee
- The President's share of the room charges

POLICY #4: There will be no Smoking during the monthly meetings. (Board meetings and General Membership)

POLICY #5: A member and/or guest who makes dinner reservation for a general membership meeting must cancel the reservation by at least the RSVP deadline established in the newsletter and/or meeting announcement in order not to be charged for the meal. ***If the meeting is being held at a restaurant and the order is done at the time of the meeting, no charge will be added for a member who canceled.***

POLICY #6: For the 5 fiscal years beginning October 1, 2018 and ending September 31, 2023 funds raised for scholarships will be directed towards endowing scholarships in the priority as follows. Metro Community College \$10K, NU \$30K*, SECC \$5K*, Wayne State \$10K*. Additionally, \$2K will be awarded through NFSF in years 1 and 2, and \$1K will be awarded through NFSF in year 3. At the end of the 5-year period excess funds or funds from unfulfilled goals will be divided among any fulfilled endowments.

*An additional \$1,000 will be gifted to NU, SECC, and Wayne in the funding year so that the awards can begin immediately.



Greater Omaha, NE

NAWIC – Midwest Region Greater Omaha Chapter 116

2021-2022

POLICY #7: A Budgeted item called “Member Education” shall be established. The Board will take requests from members to be reimbursed for NAWIC Educational Opportunities.

POLICY #8: The chapter has a Google account for document storage and official email correspondence, nawicomaha@gmail.com. Every year upon the installation of the new board, all board members will be given access to the account. The recovery e-mail and phone numbers will be changed annually to the incoming president and secretary. Committee chairs should be given access to their respective folders only (not the full account). The chapter vice-president will be responsible for monitoring and responding to all e-mails received.



Greater Omaha, NE

NAWIC – Midwest Region Greater Omaha Chapter 116

2021-2022

APPROVED BY **VOTE FOR 30-DAY CIRCULATION** BY THE Greater Omaha Chapter #116 OF NAWIC BOARD OF DIRECTORS.

Claire Vorthmann

Claire Vorthmann
2021 – 2022 Chapter President
Greater Omaha Chapter #116

Date: 4/5/2022

APPROVED BY **FINAL** VOTE AFTER CIRCULATION BY THE Greater Omaha Chapter #116 OF NAWIC BOARD OF DIRECTORS.

Claire Vorthmann

Claire Vorthmann
2021 – 2022 Chapter President
Greater Omaha Chapter #116

Date: 5.7.2022